

All portions of this section must be completed; failure to complete items may result in your application being declined for work-study:

Student's Name: _____ SID/SSN _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Student Email: _____

Major: _____ GPA: _____

Expected Date of Graduation: _____

Are you enrolled in at least six credit hours? ☐ Yes ☐ No

Have you ever been convicted of a felony? ☐ Yes ☐ No

If yes, please explain?

This application is for the following semester: ☐ Fall of 21 ☐ Spring of 22 ☐ Summer of 22

Please check the boxes that best describe your abilities, skills and/or interests {check all that apply}:

- | | | |
|---|--|--|
| <input type="checkbox"/> Typing | <input type="checkbox"/> Telephone Skills/Etiquette | <input type="checkbox"/> Office Equipment Knowledge |
| <input type="checkbox"/> Microsoft Excel Proficient | <input type="checkbox"/> Microsoft Word Proficient | <input type="checkbox"/> Microsoft Access Proficient |
| <input type="checkbox"/> Filing | <input type="checkbox"/> Bulk Mailings | <input type="checkbox"/> Organizational Skills |
| <input type="checkbox"/> Data Entry | <input type="checkbox"/> Peer Tutoring (Subject : _____) | |
| <input type="checkbox"/> Other: _____ | | |

Please list any additional special skills or qualifications you think would help us evaluate your application:

Please list prior work experience, starting with your most recent position:

Place of Employment	Dates of Employment	Duties

If you are a returning FWS student, do you wish to return to your previous position if available? ☐ Yes ☐ No

If yes, please list the office and supervisor's name: _____

- The FWS is a need-based program and part of the financial aid package. You must complete the FAFSA each year to determine if you are eligible.
- Completion of this application does not guarantee eligibility or placement in a FWS position.
- In assigning a FWS job, several factors are considered. These factors are financial need based on your budget, availability of positions, the amount of other assistance available to you, and the total work-study funds available.
- Applications are matched with department requests and students are assigned to areas that correspond with their interests and abilities. The work-study program is flexible --- it allows students to work on campus around class and study times.
- The number of work hours assigned is up to 20 hours per week while classes are in session.
- You must be enrolled for at least six credit hours while you are employed as a work-study student.
- Your work-study application will remain on file until the end of the academic year in which you apply. If you are eligible for work-study and a position is available, you will be contacted via student email with your job placement. If you are not eligible, an email will be sent to your student email letting you know why you are not eligible.

Student's Signature

Date

NON-DISCRIMINATION STATEMENT

Gaston College does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities.